

# HORSES *for* HOPE

## Participant/Lesson Registration and Release Form

For office use only	<input type="checkbox"/> Standard Riding Lessons	<input type="checkbox"/> Pee Wee Lessons	<input type="checkbox"/> Silver Spur Lessons	<input type="checkbox"/> Horsemanship Lessons
	<input type="checkbox"/> Year-Round Therapeutic Riding Lessons	<input type="checkbox"/> Seasonal Therapeutic Riding Lessons	<input type="checkbox"/> Time To Ride	
	<input type="checkbox"/> Group	<input type="checkbox"/> Semi-Group	<input type="checkbox"/> Semi-Private	<input type="checkbox"/> Private
				Start Date _____

Participant's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Participant's E-mail address: \_\_\_\_\_ Participant's Phone #: \_\_\_\_\_

Participant's Height? \_\_\_\_\_ Participant's Weight? \_\_\_\_\_ Diagnosis (if any) \_\_\_\_\_  
*(so we can best match horse, tack, and rider)*

Parents or Guardian(s) name: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Address (if different from above) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Adult Caretaker (if any): \_\_\_\_\_ Phone \_\_\_\_\_

Do you (the Participant) have any history of committing physical violence? \_\_\_\_\_ If yes, please explain: \_\_\_\_\_

### CLIENT/PARTICIPANT/VOLUNTEER LIABILITY RELEASE

In consideration of my/my child's/my ward's participation in any equine or other day camp or volunteer-related activities at Horses for Hope TRC, Inc., hereafter known as "HfH", I hereby release and waive my rights to sue HfH, the Staff or Board of Directors of HfH, Triangle Horsemanship LLC (HfH affiliate) and the owner of the farm property, for any loss, damage, injury or death to person or property sustained by me/my child/my ward in equine or other activities by any cause whatsoever including risks inherent in equine or other activities, such as, but not limited to, (1) the propensity for equines to behave in dangerous ways which may result in injury or death to a participant or bystander, or damage to property; (2) the inability to predict an equine's reaction to sound, movements, objects, persons, or animals; and (3) the hazards of surface or subsurface conditions, whether known or unknown, of the farm, arena, playground, or barn environment. I assume all of the foregoing risks inherent in equine and other activities and accept complete responsibility relating to those risks and any other potential risks of horseback riding, recreational equine activities, horse shows, camp, working with horses, maintenance, or volunteer activities. I feel that the possible benefits to me/my child/my ward are greater than the risk assumed. I hereby, intending to be legally bound for myself, my heirs and assigns, executors or administrators, waive and release forever all claims for damages against HfH, its staff and Board of Directors, Instructors, Therapists, Aides, Volunteers, Employees, horse owners and the owner of the farm property, from and against, any and all loss, damage, injury, or death, to person or property, by whatever cause, including any act of omission. I agree to indemnify HfH, and the owner of the farm property against all claims, demands, suits, and expenses arising out of any injury to any person or damage to any property caused by my animals, attendants, or myself/my children/my wards. This waiver shall be valid until expressly revoked in writing by a legally appointed guardian or myself.

#### Client/Participant/Volunteer signature:

*(Parents/legal guardians must sign for client/participant/volunteer under 18 or wards of the court. Both parents/guardians must sign if there is joint or shared custody.)*

Date \_\_\_\_\_ Signature \_\_\_\_\_ Print Name \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_ Print Name \_\_\_\_\_

#### PHOTO/VIDEO RELEASE

I consent to and authorize the use and reproduction by HfH and/or Triangle Horsemanship of any and all photographs and any other audiovisual or videotape materials taken of me/my child/my ward for promotional printed material, internet website, educational activities, exhibitions or for any other use for the benefit of the program.

Date \_\_\_\_\_ Signature \_\_\_\_\_ Print Name \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_ Print Name \_\_\_\_\_

***For office use only***
Entered by: _____
Date: _____
Notes: _____
_____
_____
_____
_____

***Please note that horseback riding is contraindicated for some conditions/individuals, and HfH reserves the right to deny services to individuals based upon concerns for the applicant's safety and/or the safety of the horses, volunteers, or instructors.***

# HORSES *for* HOPE

## AUTHORIZATION FOR EMERGENCY MEDICAL TREATMENT FORM

Participant's Name: \_\_\_\_\_

Preferred Medical Facility \_\_\_\_\_

Physician's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Health Insurance Co.: \_\_\_\_\_ Policy # \_\_\_\_\_

Emergency Contacts:

Name: \_\_\_\_\_ Relation: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relation: \_\_\_\_\_ Phone: \_\_\_\_\_

Allergies to Medications: \_\_\_\_\_

Current Medications: \_\_\_\_\_

In the event emergency medical aid/treatment is required due to illness or injury during the process of receiving services, volunteering, or while being on the property of the agency, I hereby authorize **HHH** to:

1. Secure and retain medical treatment and transportation if needed.
2. Release client or volunteer records upon request to the authorized individual or agency involved in the medical emergency treatment.

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### **CONSENT PLAN (Parents/legal guardians must sign for children under 18 or for wards of the court)**

This authorization includes x-ray, surgery, hospitalization, medication and any treatment procedure deemed "life-saving" by the physician. This provision will only be invoked if the person below is unable to be reached.

Date: \_\_\_\_\_

Consent Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_  
(Participant/Volunteer/Staff or Parent/Guardian-if under age 18)

Phone (if different from above): \_\_\_\_\_ Address: (if different from above) \_\_\_\_\_

\_\_\_\_\_

\*\*\*\*\*

### ***NON-CONSENT PLAN***

I do not give my consent for emergency medical treatment/aid in the case of illness or injury during the process of receiving services, volunteering, or while being on the property of the agency. In the event emergency aid/treatment is required, I wish the following procedures to take place (If you choose this plan, you must fill in some specifics for the aid which you will/will not allow):

\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Non-Consent Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_  
(Participant/Volunteer/Staff or Parent/Guardian-if under age 18)

Phone (if different from above): \_\_\_\_\_ Address: (if different from above) \_\_\_\_\_

\_\_\_\_\_

**A copy of the completed Medical Form or Health History should be attached to this form for qualified participants.**

# HORSES *for* HOPE

## HORSE RELATED ACTIVITIES COME WITH THIS WARNING

### SECTION A. Protective Attire

1. I am hereby advised to always wear hard-soled, fully enclosed shoes or boots and socks to protect feet and long pants to protect legs while working around or interacting with horses.

**SECTION B. The Nature and Physical Character of the Horse Domesticated** - Well-trained horses are usually obedient, docile and affectionate. However, it is important to understand that their survival instincts are what have allowed the horse to survive from prehistoric times to the present day.

1. I am advised that horses are unpredictable by nature, with minds of their own, as are all animals both domestic and wild. The horse is often somewhat high strung or nervous by nature. Horses are extremely strong and physically powerful. Horses are extremely heavy weighing from 600 to 1300 pounds on the average. These characteristics deserve a human being's utmost respect.
2. I am advised that when a horse is frightened, angry, under stress or feels threatened, it is the horse's instinct to jump forward or sideways, to run away from danger at a trot or gallop of speeds up to 35 miles per hour.
3. I am advised that if a horse is frightened or feels threatened from behind, the horse may kick straight back, sideways in either direction or even forward with either or both hind legs with tremendous force.
4. I am advised that if a horse is frightened or feels threatened from above or from his/her back, he/she may hunch the back and buck in a way that could throw a rider to the ground with tremendous force. A fall from a horse will usually be from a height of 3 to 6 feet.
5. I am advised that if a horse is frightened or feels threatened from the front, the natural reaction may be to rear up with both front legs, strike with one or both front legs, bite with teeth, throw the head up or from side to side, or run directly over whatever he/she fears in front of him/her.
6. I am advised that a human must always approach a horse calmly and quietly with caution, preferably to the horse's shoulder or lower neck, talking soothingly to the horse.
7. I am advised that loud and/or sudden unexpected movements, dropping of objects near a horse, approaching vehicles or animals or people, ill-fitting equipment or physical pain can provoke a domesticated horse to react according to natural, protective instincts.
8. I am advised that the first signs of anger or fear in a horse are the sudden tensing of the muscles of the body, possibly laying the ears flat back against the head, or quickly tossing or raising the head, or sudden snorting through the nostrils accompanying at least one other warning sign.
9. I am advised that a horse can see independently with each eye, actually looking in one direction with one eye and another direction with the other eye. The horse can also focus both eyes on one object somewhere in front of him/her. Typically the direction the ear is pointing will tell an observer where the eye is looking on the same side.
10. I am advised that a horse has two blind areas around which he/she cannot see. Those areas are directly behind the horse and directly in front. When a horse has his/her head lowered to the ground, the spot directly at the end of the nostrils is a blind area. This is the reason it is best to approach a horse close to the shoulder, and never to surprise a horse from the rear, or to reach first for the horse's mouth.
11. I am advised that while a horse is very sure-footed by nature, horses may accidentally step on an object such as a human's foot when the horse is balancing or turning around. When a horse is worked on unstable ground or slippery grass or footing, the horse could fall down injuring the horse, rider and /or handler.

**“WARNING - Under North Carolina law, an equine activity sponsor or equine professional is not liable for an injury to or the death of a participant in equine activities resulting exclusively from the inherent risks of equine activities. Chapter 99E of the North Carolina General Statutes.”**

I have read and do understand the above warnings concerning equine activities, protective attire and the nature and physical character of the horse.

\_\_\_\_\_  
*Participant/Volunteer Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Parent/Guardian Signature*

(if participant/volunteer is under age 18)

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Type or Print Participant/Volunteer name*

\_\_\_\_\_  
*Type or Print Parent/Guardian name*

# HORSES *for* HOPE

## Rules

Horses for Hope, (HfH), is a multiuse, family-friendly equestrian center. Safety is paramount. With this in mind, all participants, volunteers, staff and visitors will adhere to the following rules and guidelines:

1. **NO OPEN SHOES ALLOWED** – No one is allowed through the walk-thru gate with open-toed shoes, open-heeled shoes, or hole(s) of any kind in the shoes – this applies to EVERYONE, including riders, siblings, parents, visitors, etc., so please inform your guests before they come onto HfH property. **THIS IS A SAFETY REQUIREMENT!**
2. **ALL RIDERS MUST WEAR FLAT, HARD-SOLED SHOES OR BOOTS WITH AT LEAST A ½ INCH HEEL**
3. **SIGN IN** – Volunteers must sign in with the date and time of arrival on the sign-in sheet and sign out when leaving. This includes Visitors, Boarders, and Volunteer participants. *There are several people who use this facility. We are open to the road so if anything seems amiss, make a note of it so that we can take appropriate steps to prevent theft or damage to the property.*
4. **NO “BORROWING”** – Do not use any tack items that are not yours personally. Those participating in the HfH Program may use the HfH items designated for the particular horse you are working with.
5. **NO BURNING** – No burning or open flame within 150 feet of the barns and surrounding structures and trees. These old buildings are tinderboxes!
6. **NO SMOKING or ‘VAPING’ ON HfH PREMISES** – This is **AN INSURANCE REQUIREMENT**. Smoking is not allowed on any part of HfH property. Please be sure you inform any guests you may bring/invite to watch or observe HfH activities.
7. **DO NOT HANDLE ANY HORSE AT ANY TIME UNTIL YOU HAVE BEEN CERTIFIED BY HfH** – You may obtain a ground certification after being trained and passing an HfH “Ground Work” test administered by HfH Staff.
8. **ONLY HANDLE HORSES USING THE “BUDDY SYSTEM”** – Always handle horses in groups of 2 to 3 people. ALL members of the group must be ground certified or an approved student in a HfH lesson program.
9. **DO NOT FEED ANY HORSE** – Only HfH approved feeders are to feed horses at their scheduled time. Due to the number of folks that are present at our facility each week and for the health and well-being of our horses, we do not allow feeding of treats directly to the horses. If you would like your horse to have a treat, a staff member can assist you with putting the treat in your horse’s nightly feed bag.
10. **DO NOT RIDE UNLESS YOU ARE UNDER THE SUPERVISION OF AN INSTRUCTOR** – You must be enrolled in a HfH lesson program to be able to ride and must **ONLY** ride while under an instructor’s supervision.
11. **PHONE READY** – While HfH staff members have cell phones ready in case of an emergency, if possible, have your own cell phone ready too in case of an emergency. After calling the authorities (or ambulance, 911, etc.), then place a call to the HfH emergency contact (see posted list). **Cell phone usage or videoing is NOT allowed during lessons, while working with horses, or handling horses.**
12. **NO WEAPONS ALLOWED** – No displayed or concealed weapons (guns, knives, etc.) are permitted on the premises!
13. **FAMILY ENVIRONMENT** – We are a family-friendly organization that has a few do’s and don’ts:
  - a. **DO HELP** each other out.
  - b. **DO PUT THINGS BACK** where you found them.
  - c. **DO ACT KINDLY** to one another (horse or human).
  - d. **DON’T USE PROFANITY** (especially around young children).
  - e. **DON’T SET FOOT ON ANY HfH PROPERTY WHILE UNDER THE INFLUENCE OF ALCOHOL OR DRUGS** nor bring any alcohol or drugs onto the premises.
  - f. **DON’T RIDE OR BE ON THE MINI HORSES BACKS** in any way ever.

I, \_\_\_\_\_, have read and do understand the Horses for Hope (HfH) rules stated above. I will obey these rules and any other rules posted at HfH facilities whenever I attend, participate, volunteer, and/or work at HfH. My signature indicates that I will abide by these rules throughout my time with Horses for Hope. Failure to do so can result in the termination of my privilege of volunteering, participating, boarding, and/or visiting this equestrian center as deemed necessary by the Board and President of HfH.

\_\_\_\_\_  
Signature (parent)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature (participant)

\_\_\_\_\_  
Date

# HORSES *for* HOPE

## Lesson Commitment Form

- **Commitment Period** – The initial lesson commitment period is 90 days and then changes to a monthly commitment period and renews automatically each month. A **30 day written notice** either **by e-mail or letter is required** if you choose to stop or pause lessons.
- **Missed Lessons, NO SHOWS and Cancellation Policy** – HfH will not issue monetary credit for missed lessons, cancelled lessons, or \*no shows. Missed lessons **with** proper notification (minimum 3 hour notice) and cancelled lessons (due to weather, instructor absence, or an HfH event) must be made up within 2 months of the missed or cancelled lesson OR before the participant's last lesson day once a 30 day notice has been given, whichever comes first. Missed lesson notification is **MANDATORY** by email AND text or call within 3 hours of your lesson start time. As a courtesy, we ask that you notify us at least 24 hours prior to the lesson time or sooner if possible. **\*NO SHOWS are MISSED lessons without proper notification (minimum 3 hour notice) which will NOT be allowed a make-up lesson.**
- **Make-up Lessons** – We allow up to 2 months for participants to take their make-up lesson. We offer various opportunities for make-up lessons - please contact [lessons@horsesforhope.org](mailto:lessons@horsesforhope.org) to schedule the make-up lesson. Parents, siblings (of approved age) or a friend of a participant may ride, with special approval by the instructor AND proper completed forms, in place of the participant to use any make-ups that the participant needs to do – PLEASE contact [lessons@horsesforhope.org](mailto:lessons@horsesforhope.org) if you wish to take advantage of this special option.
- **HfH Holidays** – There will be make-up days for scheduled HfH holidays if the holiday falls on your scheduled lesson day. Holidays will be as follows: New Year's Day, Easter Sunday, Memorial Day, July 4, Labor Day, Thanksgiving Day, Christmas Eve, Christmas Day. Although not a holiday, we will also be closed on Halloween. Our monthly lesson fees are based on 4 instructional days per month, the 5<sup>th</sup> weekday in any given month will be used for make-ups.
- **Mounted and Unmounted Lessons** – Unmounted lessons can be substituted for mounted lessons that would be cancelled due to weather related conditions. The instructor will decide when to substitute a mounted lesson with an unmounted lesson. Unmounted lessons can only be substituted once a month and only four times per year. Students **MUST** attend unmounted lessons. If a student fails to show up for an unmounted lesson without a 24 hour notice, they will not be allowed a make-up for that lesson.
- **Parent Supervision Requirement** – Parents of children 12 years old or younger are required to stay on the premises while the child is on Horses for Hope's property. All parents are encouraged and welcome to stay during lessons but are asked not to interfere with the instructor during lessons.
- **Monthly Prepayment** – We require prepayment for lessons on a monthly basis – **Payment for each month will be due before the start of the students' first scheduled lesson of the month but no later than the 7<sup>th</sup> day of the month (whichever comes first) – a late fee of \$10 will be assessed on the 8<sup>th</sup> day.** Students may be denied the opportunity to ride in their lessons if the lesson fees are late or unpaid. There are 2 methods to pay: 1) online using the link in your emailed invoice 2) place payment in the grey payment box at the barn. Payments are due even if the lesson was cancelled since makeups are allowed.
- **Cash, Check, and Credit Card Policy** – We no longer accept cash payments – if paying by cash is the only way you can pay you must hand the cash direct to Gwen Roberts or the instructor **and get a receipt**. Monthly invoices will be emailed out for online payments via your checking account. When paying by paper check please remember to write the lesson period you are paying for and the student's name on the memo line of the check before placing it in the payment box. If you would like to pay by credit card you must notify us by email to get the credit card option set up for payment of your invoice online – a 4% convenience fee applies.
- **Return Check Policy** – A Non-Sufficient Funds (NSF) or return check fee of \$35.00 will be assessed for every returned check or returned online payment. After a 2<sup>nd</sup> Non-Sufficient Funds (NSF) check or returned online payment, Horses for Hope will only accept certified funds for lesson payments.
- **Extra Lessons** – All students are allowed to take extra lessons, if desired, in any **group** lesson open spot if it is suitable for their riding level, however, payment for the extra lesson must be made on or before the day of the lesson prior to the start of lesson. In addition, family members or friends of students will be allowed to take an occasional group lesson if there is an appropriate spot available with payment (non-student rate) made prior to riding – **proper FORMS must be completed PRIOR to anyone riding or taking lessons at HfH.**

**I have read and agree to the terms listed above.**

\_\_\_\_\_  
*Participant Signature OR Parent/Guardian  
Signature (If participant is under age 18)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Print name*